



LUNDS
UNIVERSITET

Sociology of Law
Department

Reg. no

Application/notification should normally be submitted no later than **15 April** for the autumn semester and **15 October** for the spring semester, to: Sociology of Law Department, Box 42, 221 00 LUND Sweden

Application for approved leave from studies/Notification of interruption of studies on the Master's Programme in Sociology of Law

NB: Please read the information on the reverse before completing this form

Enter your personal details and then choose option 1 or 2

Name	Personal identity number
Street address	Postcode and town
Email address @student.lu.se	Telephone
Most recently registered on (semester 1, 2, 3 etc)	

Option 1 - Application for approved leave from studies

I am **applying** for an approved leave from studies on special grounds (in accordance with Higher Education Ordinance Chapter 7 Section 33) NB: Certificate must always be attached

- Medical grounds
 Social grounds
 Other grounds
 Autumn semester
 Spring semester
 Other study period

Option 2 - Notification of interruption of studies without a guaranteed place on return

I am **reporting** a temporary interruption of studies. NB: There is no guarantee of a study place upon return.

- Autumn
 Spring semester
 Other study period

In order to resume studies, the form "Application to resume studies" is to be submitted to the Sociology of Law Department. It is to be submitted ahead of the spring semester by 15 October and for the autumn semester by 15 April.

Location, Date

Student (signature)

Decision:

Application for approved leave from studies in accordance with the Higher Education Ordinance Chapter 7 Section 33 with a guaranteed study place on return

- Is approved
 Is rejected
 Date _____
 Explanation of rejection attached

Director of Studies

Higher Education Ordinance (1993:100) Chapter 7

Deferment of studies and approved leave from first or second-cycle studies

Section 33 If there are special grounds, a higher education institution may decide in individual cases that a student admitted to the first or second cycle at the higher education institution

1. may defer commencement of their studies, or
2. may continue their studies after an approved leave of absence.

The provisions of the first paragraph also apply to students pursuant to Section 11c of Chapter 6 if the component of the programme organised at the higher education institution is within the first or second cycle.

The Swedish Council for Higher Education may issue regulations concerning deferment of studies and approved leave of absence from studies. Ordinance (2012:712).

The Swedish Council for Higher Education's regulations for deferment of studies for admitted students and absence from studies (UHRFS 2013:3)

The Swedish Council for Higher Education prescribes the following, in accordance with Chapter 7 Section 33 of the Higher Education Ordinance (1993:100)

Approved leave from studies

Section 3 Approved leave from studies refers to a leave of absence which the student has reported to the higher education institution.

Section 4 Special reasons for continuing studies after a leave of absence from studies may be social, medical, or other particular circumstances such as the care of children, military service or civilian service or duties within student organisations.

Special reasons can also include fixed-term probationary employment in accordance with Section 12 of the Act (2012:332) regarding certain Swedish Armed Forces employment or service in the Swedish Armed Forces for individuals serving occasionally in an officer cadet group, as a soldier or seaman in accordance with the act.

Section 5 The higher education institution's decision that a student may resume their studies after a leave of absence from studies is to apply to a fixed period. A decision that a student may resume their studies after a leave of absence from studies is to be tied to a condition that the student applies before the date on which their studies are due to commence.

Appeals

A decision not to allow those admitted to first or second-cycle courses and study programmes to defer their studies or to continue their studies after an interruption can be appealed. The rules for lodging an appeal are governed by Chapter 12 of the Higher Education Ordinance.